

GENERAL INSTRUCTIONS FOR FILLING THE ONLINE APPLICATION FORM

1 Mandatory Fields

- ✓ **Required Information:** All fields marked with a red asterisk (*) are mandatory and must be filled out before submission.
- ✓ **Incomplete Forms:** Incomplete applications will not be accepted.

2 Data Entry Guidelines

- ✓ **No Special Characters:** Please do not use single quotes (') in any of the text or address fields.
- ✓ **Contact Information:** Ensure your Email Address is valid. Mobile numbers must include the applicable country code (e.g., +91) and contain 10 to 15 digits.
- ✓ **Numeric Fields:** Fields such as PIN Code and Aadhaar Number must contain only numbers.

3 Photograph Uploads

- ✓ **Allowed Formats:** .jpg, .jpeg, .png
- ✓ **Maximum File Size:** 500 KB per photo.
- ✓ **Quality:** Please ensure that the candidate's photograph is recent and clearly visible.

4 Document Uploads

- ✓ **Requirement:** All mandatory documents must be selected and uploaded to complete the application.
- ✓ **Allowed Formats:** .jpg, .jpeg, .pdf, .doc, .docx

✓ **Maximum File Size:** 5 MB per document.

5 Final Submission

✓ **Review:** Please review all entered details carefully before saving.

✓ **Declarations:** You must read and check the boxes for the Undertaking and Terms & Conditions before making your final submission.

Please keep these instructions handy while completing your application.